

ARIZONA CRIMINAL JUSTICE COMMISSION



FY2009 FIRE SUPPRESSION APPROPRIATION ANNOUNCEMENT

Eligibility

Per House Bill 2210, Sec. 36, state and local law enforcement and other governmental entities in Arizona that utilize Ford Crown Victoria vehicles are eligible to apply for funding for fire suppression kits.

Application

Applications must be submitted according to a process consisting of an e-mail request followed by an online application for those approved for funding via the Arizona Criminal Justice Commission Grants Management System (GMS).

1. E-mail or fax requests will be accepted starting Wednesday, January 28, 2009, 10:00 a.m. MST and must comply with the information required as stated in the Application Process Section.
2. Applicants meeting the first-come eligibility will be notified and requested to submit an online application through the GMS system.

Assistance

If you have any questions about this solicitation, please contact Pat Nelson, Program Manager, at (602) 364-1146 or pnelson@azcjc.gov. If you are having difficulty with the online grant management system, contact Janice Simpson, Grant Program Coordinator, at (602) 364-1186 or jsimpson@azcjc.gov.

FIRE SUPPRESSION APPROPRIATION PROCESS

The Arizona Criminal Justice Commission (ACJC) is publishing this notice to announce the availability of funds for the Fire Suppression Appropriation Solicitation. The purpose for the funding is to enhance public safety by aiding in the prevention of fires resulting from rear-end collisions. Funds are to be used for the purchase and installation of active or passive fire suppression kits for Ford Crown Victoria vehicles. The sum of \$500,000 is appropriated for distribution in fiscal year 2008-2009 from the Public Safety Equipment Fund when these funds become available. The Arizona Criminal Justice Commission will distribute the monies on a first-come, first-served basis with a maximum allowance of \$1,000 per vehicle.

All agencies shall ensure that the person or entity that sells or offers to sell an active or passive fire suppression kit for use pursuant to this solicitation complies with the testing requirements of Arizona Revised Statute 44-1224.

The Division of Occupational Safety and Health within the Industrial Commission of Arizona will monitor the installation of the fire suppression kits. Contact the Industrial Commission of Arizona at 602-542-1693 regarding installation requirements. Notification will be required by the Division of Occupational Safety and Health when installations are complete.

ALLOWABLE COSTS

Eligible expenses are fire suppression kits for Ford Crown Victoria vehicles in accordance with Arizona Laws 2008, chapter 286, Section 36. A one-time disbursement will be provided.

Eligibility of funds and program compliance include the following:

- Allocations will be made to state and local law enforcement and other governmental entities in Arizona that utilize Ford Crown Victoria vehicles
- Funds shall be used for active or passive fire suppression kits
- Monies will be distributed through a reimbursement process for the cost of fire suppression kits, up to \$1,000 per vehicle
- Fire suppression kits are for Ford Crown Victoria vehicles
- Monies shall be distributed on a first-come, first-served basis
- Appropriated monies are for fiscal year 2008-2009
- The Division of Occupational Safety and Health within the Industrial Commission of Arizona shall monitor the installation of the fire suppression kits
- Monies are contingent upon the available accumulation of funds in the Public Safety Equipment Fund, up to \$500,000.

APPLICATION TWO-STEP PROCESS

Submittals for the Fire Suppression Appropriation require a two-step process:

1. An e-mail/fax request must be submitted beginning Wednesday, January 28, 2009 at 10:00 a.m. MST. **Only one request per agency will be considered.**
 - E-mail requests may be submitted to fire@azcjc.gov
 - Fax requests may be submitted to 602-364-1175.
2. A brief application submitted upon request.

The following describes the required **two-step process**:

1) E-mail or Fax Request

In order to equitably accommodate requests on a first-come, first-served basis, requests will be tracked via system e-mail and fax submission time stamp. E-mail/fax requests will be recorded beginning Wednesday, January 28, 2009 10:00 a.m. MST. Requests submitted prior to 1-28-09 10:00 a.m. will not be considered for funding.

All requests must include the following information:

****NOTE – DO NOT SUBMIT DOCUMENT ATTACHMENTS – INCLUDE ALL INFORMATION IN BODY OF E-MAIL ****

Agency Name

Project Official information -

Name

Phone Number

E-mail Address

Number of fire suppression kits requested

Estimated cost per kit

List VIN Number for each Ford Crown Victoria to receive fire suppression kit

Due to limited funding, all e-mail/fax requests may not be asked to complete the application process on the Grant Management System. ***All applicants will be notified whether to proceed to step 2 (GMS Online Application).***

2) GMS Online Application

Eligible applicants will be contacted to submit an application through the Grants Management System (GMS) located on the ACJC web site: <http://www.azcjc.gov/grants/GMS2/LogIn.aspx>. A GMS application is necessary to fulfill contractual processing requirements. Funding will be disseminated through this process.

ALLOCATION PROCESS

After being contacted by ACJC to submit an online application, you may access the Grants Management System (GMS), <http://www.azcjc.gov/grants/GMS2/LogIn.aspx>. New GMS users must register prior to log-in. If you have previously registered and your password does not work, you must register again. The application must be completed on this web site and submitted electronically. If you are having difficulties with the system, please call the Commission office at (602) 364-1146.

GMS INSTRUCTIONS

Instructions will be forwarded at the time of invitation to submit an online application.

RESTRICTIONS ON USE OF FUNDS

Funds are to be used for the purchase and installation of active or passive fire suppression kits for Ford Crown Victoria vehicles for state and local law enforcement and other governmental entities. The Division of Occupational Safety and Health within the Industrial Commission of Arizona shall monitor the installation of the fire suppression kits.

REPORTING REQUIREMENTS

Information to be provided prior to payout of allocated funds:

- Pre-certification document signed by authorized agency official
- Copy of purchase order for kits.

Information to be provided after payout

Post-certification document signed by authorized agency official.